NCBA BANK RWANDA PLC
INVITATION TO TENDER

PROVISION OF CLEANING SERVICE TO THE BANK

1.Introduction and Background

NCBA Bank Rwanda PLC is a licensed Commercial bank and part of the NCBA Group, With various Branches across the country, so the organisation is looking for experienced company to provide cleaning service to our Head office and Branches

2 Aims and Objectives.

The objective of this Tender is to identify competent cleaning company that can offer high-quality, timely, and cost-effective cleaning service to the Bank

3.Submission of proposal

A complete set of bidding documents in English can be obtained from the procurement manager via Procurement.Rwanda@ncbagroup.com email address from 19th September 2025, after presentation of proof of payment of non-refundable Rwf **10,000** to account No. **2001161080000001** opened in NCBA BANK RWANDA PLC Rwanda.For any question you can contact **+2507881495000 or 555**

Well-presented Technical & Financial proposal to be physically submitted and dropped in the tender box at the reception of NCBA BANK Rwanda PLC, Kigali heights 8th floor not later than **03rd October 2025 at 11:00 Am**, late bids will be rejected. Opening of the bids will happen same day **11:15Am.**

Bids successfully submitted will be opened physically in the presence of bidders or their representatives who choose to attend.

Attention: Managing Director
NCBA Bank Rwanda PLC
e-mail: Procurement.Rwanda@ncbagroup.com

Done at 17th September 2025

Management of NCBA Bank Rwanda PLC